

New Berlin Veterans Memorial Committee
Minutes
September 9, 2010
City Hall-City of New Berlin

Please note: Minutes are unofficial until approved by the New Berlin Veterans Memorial Committee at their next regularly scheduled meeting.

Present: Alderman/President Ted Wysocki, Mayor Jack Chiovatero, Mary Jane Whitty, Alderman John Hopkins, Rush Wilkens, Dave Gilligan, Don Reynolds, Bill Ray, Secretary John Vogel.

Excused: Lee Sisson, Don Hermann, and Treasurer Bernie Hintzke

Approval of Minutes - Bill Ray made a motion that the August 12th and August 26th minutes be approved. It was seconded by John Hopkins and passed unanimously with Jack Chiovatero voting present.

Old Business

Financial Status Ted Wysocki reported that as of 8/26/10

Income 8/2/10-8/26/10

	Bricks	\$500.00	
	Memorial	60.00	
	V.M. Society	20.00	
Totals	Bricks	48,762.35	for 402 bricks
	Memorial	151,816.19	
	Memorial Society	1,987.00	for 197 memberships
In kind donations		49,881.15	
Total donations		252,446.69	
Spent since 8/2/10		131.73	
Total Expenses		171,589.27	
Balance		30,976.27	

New Business

Bills For Payment – There was a bill presented for \$105 for Chuck Bidwell of C&C Lawn Service. This was previously approved.

New Berlin Veterans Family Day – Mary Jane Whitty gave us an update on the Family Day scheduled for October 2nd from 10:30-11:30 am at the memorial site. Free coffee, hot coco and donuts will be supplied by the NB Ike students. Music by New Berlin students and NB community band. Mary Jane made the following assignments:
Platform arrangements and PA system – Dave
Refreshments and pledge – Mary Jane
Assisting with refreshments – Mrs. Serkowski
Fire Department – Dave
Music – Mary Jane
Welcome – Jack
Permits and road block – John H.
Honor guard – Mary Jane will meet with Don Hermann
Programs – Dave and Mary Jane
Invitations: Dave and Don
Phone Chain – Mrs. Serkowski
Media – Don, Dave, Rush
Email to NBPS families – MJ

Email to New Berlin Citizens – Mrs. Serkowski and Dave to explore possibility of alderman sending their districts and e-mail invitation
Displays – MJ and Don
Speakers confirmed – Dave and Rush
Mary Jane also introduced a suggested schedule of events.

Society Incorporation/ 501.3c - Rush reported that we now have an Articles of incorporation, By-laws, minutes of first meeting, and an authentication of record book. We now have our 501.3c package complete.

Rush began a discussion of the conflict of interest policy. We each have received an “Appendix a: Sample Conflict of interest policy” and a copy of the “NB Veterans Memorial Society Inc. Conflict of Interest Policy” as created by Tami Skoglund of the Schober Law Firm. After discussion, **Rush made a motion that we adopt the conflict of interest policy from the Schober Law Firm. It was seconded by Mary Jane. After further discussion, John V. made a motion to amend the current motion to eliminate any reference to the word “volunteer(s)”. The motion to amend the motion passed unanimously. The motion to except the amended motion passed unanimously.**

Rush also said that the Schober Law Firm volunteered their server to store our minutes.

Software – Bill ray is consolidating our data bases to one server

Web Site – Dave is adding invites to the site and updating donations.

Review of Society internal work flow – Ted said that this would be referred to an IT person.

New Business

Dissolution of the New Berlin Veterans Memorial Committee – Ted reported that there would be no problem changing from a committee to a society from the VFW standpoint. No date was decided upon.

Brick Installation notification to sponsor/family – Rush mentioned that some of the families were interested in being there when their brick is installed. Rush has set a date of Oct 30th at 11:00 to install the next group of bricks. Notification of the families involved needs to be worked out.

Discussion of future events – Because of Ste Laws regarding games of chance, it was felt that we cannot meet the state standards and have cancelled the casino night.

E-Mail use – John V began a discussion of the use of e-mail for NBVS business. While on a week’s vacation he received over 50 e-mails for NBVMS “business”. He suggests that if you are on a committee and sending e-mail, send it to the committee members only (ex: brick committee, society committee). Think before you use the “reply all” key. Does everyone need to know you said “nice job or Great”. Bring any updates to the meeting. Continue to send notices that will be discussed at the meeting.

Motion by John Hopkins and seconded by Dave Gilligan and passed unanimously to adjourn at 7:27pm.

***** Please note*** Our Next scheduled meeting date will be Thursday October 7, 2010.**

Respectfully Submitted by

John Vogel

