

**New Berlin Veterans Memorial Society
January 5, 2012
VFW Post # 5716 City of New Berlin**

Please note: Minutes are unofficial until approved by the New Berlin Veterans Memorial Society at their next regularly scheduled meeting.

Present: Don Reynolds, Rush Wilkens, Lee Sisson, Mayor Jack Chiovatero, Bill Ray, Alderman John Hopkins, Dave Gilligan, President Ted Wysocki, Don Hermann, Treasurer Dan Lavinio, and Secretary John Vogel

Excused: Mary Jane Whitty

Meeting was called to order by President Ted Wysocki at 7:00pm.

Approval of Minutes – John Hopkins made a motion that the Dec 1, 2011 minutes be approved. It was seconded by Dave Gilligan and passed unanimously With Ted Wysocki voting present. .

Old Business

Financial Report Ted presented the following financial report:

Revenue	Membership	\$1,240.00			
	* Donations.....	1,930.50			
	Bricks	500.00			
	Shirts	173.28			
	Money market Interest ..	7.12	Total	\$3,850.90	
Expenses	WE Energy.....	45.96			
	Hintzke	36.00			
	Postage (brick program)..	67.57			
	Avastone (software).....	1,900.00	Total	2,049.53	Monthly Balance +\$1,801.37
Cash on Hand			Money Market...	28,882.83	
			Checking Acct.	7,652.97	
			Total.....	36,535.80	

* \$2,360.50 donation from NB Eisenhower Middle School of which \$500 donated to Honor Flight.

John Vogel made a motion that we accept the treasurer's report. It was seconded by Lee Sisson and passed unanimously.

Ted mentioned that he had received a copy of our insurance policy. Ted also thanked Dan Lavinio for the time and effort he has put in so far in his transition as treasurer. A question of having an audit was brought up. Dan said that at the next meeting, he would present a report of what Bernie has presented for the last 12 months, and if we see any irregularities, we can decide if an audit is needed. One suggestion he had was to automate some payments such as WE Energies (not an automatic payment but one where he would look at the bill and generate the payment on line). After some discussion, John Hopkins suggested that as the expert, we let Dan come back to us with suggestions on how to handle our financial transactions.

Library Office – Rush is working on setting up the orientation classes for working at the Library Veterans room. Dave and Rush have moved a file cabinet to the Library storage room.

Web Site Update and Avastone Microsoft Access Data Base –Dave has updated the web site. The minutes have been added. Dave said it is difficult to update the site. He said he has a veteran at his worksite that sounds interested to help us. Dave said it may cost us some money initially. Dave will talk to him and bring back a proposal on what to do. Dave also reported that Avastone is working on our updates on our database.

Site Report – Rush said that he wants a photographer he knows to take a picture of the Memorial Site when there is snow on the ground. He also said that he has replacement trees on order. Rush would like to talk to Stano to lock in a time to move the community bricks as previously been approved. Total cost was estimated at \$2,850. Rush will go ahead and make the arrangements. We need to insure that we have enough blank bricks. We need the project completed before our next brick laying on Memorial Day. Ted suggested that Rush bring in a schematic as to where the bricks will go. John Vogel mentioned that the American flag at the memorial is ripped. Mayor Chiovatero said he had a lady that volunteered to reinforce the flags by sewing the seams. He will check his email messages to Ted to find her name. Ted will follow up.

Marketing Update –Nine bricks have been sold. In-kind contribution by Scan Group was \$920 for the brick promotion. Rush said that he is planning another brick promotion for Father’s Day. Don Reynolds reported that he has the Humvee set for the 4th of July.

Brick Report – Nine bricks sold.

New Business

2012 membership renewal program –Ted reported that we have 76 renewals out of 122. Ted said that he would like to wait a week or so and then instead of a second mailing, go immediately into contacting those that did not reply by phone.

2012 Board meeting schedule/locations – It was agreed to move our meetings to 6:00 and keep them at the VFW Post. We will continue to meet monthly.

Motion by John Vogel and seconded by John Hopkins and passed unanimously to adjourn at 7:59.

*** Please note*Our Next scheduled meeting date will be on Thursday Feb 2, 2012 at the VFW Post at 6:00pm.**

Please note time change to 6:00.

Respectfully Submitted by

John Vogel