

**New Berlin Veterans Memorial Society  
November 4, 2010  
VFW Post # 5716 City of New Berlin**

Please note: Minutes are unofficial until approved by the New Berlin Veterans Memorial Society at their next regularly scheduled meeting.

**Present:** Alderman/President Ted Wysocki, Mayor Jack Chiovatero, Alderman John Hopkins, Rush Wilkens, Dave Gilligan, Don Reynolds, Lee Sisson, Bernie Hintzke, Bill Ray, and Secretary John Vogel.

**Excused:** Mary Jane Whitty, and Don Herrmann

Meeting was called to order by President Ted Wysocki at 6:00.

**Approval of Minutes – John Hopkins made a motion that the October 7, 2010 minutes be approved. It was seconded by Bernie Hintzke and passed unanimously with Bill Ray voting present.**

**New Business**

**Financial Status** Ted Wysocki presented a 3 month financial report. A summary of the report is as follows:

**Amount paid during Oct:**

\$ 140.00 C & C Lawn Service	
248.14 Eagle Printing – Family Day	
59.12 Signs for family day – Rush Wilkens	
147.47 Flags and window clings family day	
69.37 Mulch for memorial site – Dave Gilligan	
113.21 City of new Berlin – water	
134.87 Postage family day – Lee Session	
103.98 Supplies for memorial – Ted Wysocki	
268.00 Green Acres – replace tree	
558.00 Royal House – Bricks for memorial	
32.51 WE Energies – electricity	
1,565.25 Schober & Schober – Legal Fees	Total Expenses \$3,439.92
5,000.00 PNC – Open bank account	

**Amount received in October**

\$1,200.00 Al Stigler Open	
20.00 Donation to memorial	
7.00 Sale of patches	Total receipts \$1,227.00

Based on last month's cash balance of \$31,528.43, our current balance should be around \$27,315.51.

Bernie Hintzke is ordering checks and looking into a money market account at PNC Bank. He also recommends that we pay bills twice a month. He will provide some form of a monthly statement such as a P&L statement. Ted Wysocki will meet with the Quartermaster to close out our account. Bernie also suggested that we add an additional board member to be authorized to sign checks. We now have three and two signatures are required. Bernie will add Secretary John Vogel.

**New Berlin Veterans Family Day** – The Veterans Family Day was a success thanks to the efforts of Mary Jane Whitty. The Society would like to thank her for her efforts. The weather was cold. The attendance was smaller than last year. Using the fire station for our vendors and food service was a bonus. The program was great and those that attended were appreciative. It was suggestive that we hold the event earlier next year. Thanks again to Mary Jane and her Eisenhower students.

**Brick installation** - Rush Wilkens reported that there will be a "brick installation" this Sunday, October 7<sup>th</sup>. There are 21 bricks to be installed. Rush has called and invited the 21 families to attend. He is looking for volunteers.

**Web Site** – Dave Gilligan reported that all updates have been complete. Files have been copied over to a central data base. Ted is working on putting the membership directly on the system using "access". **Ted made a motion that we allocate up to \$250 to purchase a data base package called "Access". It was seconded by Bill. Motion passed unanimously.** Bill R, Dave G, and Ted W. on working on a technology flow and will present it at the next meeting. There was a discussion on accessing the data and where the server will be located. No final decision was made.

**501c3** – Rush reported that the 501c3 is complete.

**Christmas Tree Lighting ceremony** – Ted reported that the Lions Club has donated \$750 to add additional lights this year, using some of the trees. The tree lighting ceremony will be after the Christmas Parade which starts at 3:00 on Saturday December 4<sup>th</sup>. There will be free candy stockings for the children.

**Future Events** – There was a discussion of future events. Future events include:

Family Day

4<sup>th</sup> of July

Memorial Day Ceremony at Highland Memorial Park

Christmas tree lighting

Annual meeting

Golf Outing

Veterans Day ceremony

New- Special appreciation day for veterans

Outreach program for children with parents in service.

Lions Club corn roast- using volunteers to work at Ste Fair for the Veterans Society.

Fund Raisers.

Safety Saturday

Mayor Chiovero suggested that the Veterans Society members would be burned out with all the activity planned. We should be more selective with our activities. Many of the members agreed. Lee Sisson asked how we can improve our image. He suggested that we increase our dues paying membership. He also said that we should take advantage of those who volunteered to help.

**Lease of Site** – Ted ask Mayor Chiovero to move forward with a lease for the memorial site. Jack will have the City Attorney draw it up.

**Society Membership** – Rush recommended that any members joining in the 4<sup>th</sup> quarter should have their membership extended to the end of the following year. Bernie suggested that we charge \$15 for an individual membership and \$25 for a family/ corporate membership. Ted will order membership cards.

**Annual Meeting** - There was a discussion on the date for our annual meeting. Bernie suggested that a January date would be too soon to include an annual financial report. He suggested a date later in the year. This would mean that the bylaws would have to be changed. Ted recommended that Bernie, John V. and Lee review the bylaws and come up with a recommendation at the next meeting as to an annual meeting date and bylaw changes.

### **New Business**

**Letterhead** - Lee Session said that he will change the names on our letterhead from the original committee to the society officers and directors.

**Veterans Day celebration Nov 11** – There will be a Veterans Day celebration on Nov 11, at 9:00 at Eisenhower High School. All veterans are invited. There is also a Veterans Day remembrance at City hall at 8:00pm.

**Budget** – Rush suggested that we include repairing the crack in our sidewalk in next year's budget. We should act on this at the 2011 budget.

**Misc-** Ted Wysocki recommended that Secretary John Vogel have a post office box key.

**Motion by John Hopkins and seconded by Lee session and passed unanimously to adjourn at 7:56pm.**

**\*\*\* Please note\*\*\* Our Next scheduled meeting date will be Thursday December 2, 2010 at the VFW Post.**

Respectfully Submitted by

John Vogel